



DIRECTOR OF NURSING & RN CARE MANAGER

DIRECTOR OF NURSING DESCRIPTION

The Director of Nursing (“DON”) is an RN or NP, with both geriatric and psychiatric experience, who will help establish the Licensed Home Care Services Agency (LHCSA). The Director of Nursing must hold at minimum a BSN and have at least 15 years of clinical experience. Five years experience in a supervisory role is required with combined psychiatric and geriatric experience desired.

The role includes a managerial facet as well as tactical in-home skilled nursing responsibilities when required.

- Managerial tasks include:
 - Recruitment and strategic clinical oversight of RNs, LPNs and CNAs providing skilled and unskilled home-based services to clients (within the allowed scope of practice for a Licensed Home Care Services Agency in the State of New York).
 - Oversee the strategy, development, licensure and compliance required to establish the Licensed Home Care Services Agency in New York State.
 - Ensure compliance with all Federal and New York State regulations relating to Koved Care’s licensure and licensed activities.
 - Ensure that all personnel providing licensed services are in compliance with Koved policies, procedures and rules of operation.
- Skilled home health tasks include:
 - Medication management
 - Administering IVs
 - Catheter care
 - Wound care
 - Ostomy care
 - Supervising delivery of hands-on care provided by CNAs on an as-needed basis, included but not limited to bathing and daily hygiene.

QUALIFICATIONS

- BSN or higher degree required
 - Care Manager certification is desired
- Minimum 15 years clinical experience, including five years experience of staff supervision
 - Home health field management experience desirable
 - Combined psychiatric and geriatric experience desirable

RN CARE MANAGER POSITION DESCRIPTION

The RN Care Manager is responsible for conducting comprehensive initial assessments for clients across all practice areas of the company as appropriate, delivering a set of concrete recommendations, and developing a Care Plan.

Tasks include but are not limited to:

- Continuously assess clients to identify potential problems early, and proactively seek treatment to avoid escalation.
- Function as health care or psychiatric advocate for clients and provide crisis prevention interventions.
- Act as a liaison and support person to long-distance caregivers and other field staff.
- Hire, train and manage care coaches or caregivers for each client household, and identify needs for additional skilled or ancillary services and/or equipment, manage implementation, and ensure that on-going service delivery meets Koved Care's standards.
- Review financial, legal, or medical issues, and offer referrals and recommendations to specialized service providers.
- Provide support for placement in a retirement complex, assisted living or nursing facility, if aging-in-place at home is not feasible.

QUALIFICATIONS

- BSN or higher degree required
 - Care Manager certification is desired
- Minimum 15 years clinical experience, including five years experience of staff supervision
 - Home health field management experience desirable
 - Combined psychiatric and geriatric experience desirable